

AGENDA

TEXAS SPACE COMMISSION **BOARD OF DIRECTORS MEETING**

Wednesday, May 8, 2024
8:00 AM

State Insurance Building Annex - 4th Floor Conference Room
221 East 11th Street
Austin, Texas 78701

The Board of Directors of the Texas Space Commission will conduct a public meeting under Section 551.127, Texas Government Code, related to meetings held by videoconference. After being selected, Chair of the Board of Directors will be present in Austin, Texas, at a location available to the public during the open portions of the meeting. Other members of the Board of Directors may join by videoconference from separate locations. Members of the public will also have access to a live audiovisual stream of the meeting in addition to the option to be physically present at the location. Register to access the livestream at this link: <https://events.gcc.teams.microsoft.com/event/6dabfc80-caec-448f-a240-39e055636f3a@54cb5da6-c734-4242-bbc2-5c947e85fb2c>

1) Call to Order

- a) Roll call of meeting attendees
- b) Welcome by EDT and OOG staff

2) Selection of Chair *pro tem*

3) Selection of Board Chair (*Action Item*)

4) Discussion and Potential Selection of Officers (*Action Item*)

5) Welcome Remarks (Chair)

6) Staff Presentation: Texas Space Commission Overview, Structure, Duties

- a) OMA and PIA Compliance
- b) Summary of legislation
- c) Administrative Structure

7) Administration and Structural Documentation (*Action Item*)

- a) Discussion and Potential Directive to Propose Rules related to Conflicts of Interest and Code of Conduct
- b) Delegations to staff to undertake necessary financial tasks
- c) Review and approve Memorandum of Understanding with the Office of the Governor for administrative support

8) Discussion and Potential Creation of Subcommittee (*Action Item*)

- a) Discussion and potential creation of Hiring Subcommittee
- b) Chair assignment of members to Hiring Subcommittee

9) Discussion and Possible Action on Executive Director and Chief Compliance Officer Search (*Action Item*)

- a) Review and, if necessary, modify Executive Director job description
- b) Review and, if necessary, modify Chief Compliance Officer job description
- c) Assign tasks to Hiring Subcommittee or other established method to select Executive Director

10) Public Comment

11) Establish Next Meeting Date (*Action Item*)

12) Chair Comments

13) Adjournment

Persons with disabilities who plan to attend this meeting, who may need auxiliary aids or services, or who need assistance in having English translated in Spanish should contact Terry Zrubek at 512-936-0100, at least four days before the scheduled date of this meeting for proper arrangements to be made.

Si planea en atender esta reunion y es una persona discapacitada que requiere servicios o instrumentos especiales; o si requiere de traduccion al español comuniquese con Terry Zrubek al 512-936-0100 por lo menos 4 dias antes de la reunion para hacer los arreglos necesarios.