

## **AGENDA**

### **TEXAS SPACE COMMISSION** **BOARD OF DIRECTORS WORK SESSION MEETING**

**Tuesday, January 7, 2025 | 10:00 a.m. CST**

**Texas Department of Transportation, Greer Building  
First Floor, Delegation Room, Conference Room #135  
125 E. 11<sup>th</sup> Street, Austin, Texas 78701**

The Board of Directors of the Texas Space Commission will conduct a public meeting under Section 551.127, Texas Government Code, related to meetings held by videoconference. The Board Chair will be present in Austin, Texas, at a location available to the public during the open portions of the meeting. Other members of the Board of Directors may join by videoconference from separate locations. In addition to the option to be physically present at the location, members of the public will also have access to a live audiovisual stream of the meeting once it commences via <https://msteams.link/964C>.

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#### **1) Action Items**

- a) Consideration and Approval of October 7, 2024 Meeting Minutes
- b) Acknowledgement of Gifts

#### **2) Updates and Discussions**

- a) Commission Administration, including contracting and procurement procedures, processes, and training
- b) Space Exploration and Aeronautics Research Fund (SEARF) Grant Program Administration, including:
  - i) Application Process
    - (1) Status of application review
    - (2) External assessment service
    - (3) Final submission deadline
  - ii) Frequently Asked Questions about SEARF
  - iii) Grant Agreement
  - iv) Indirect Costs (IDC)

#### **3) Closed Meeting—Consultation with Attorney**

The Board will conduct a closed meeting to receive legal advice from its attorney(s) and will discuss pending or contemplated litigation, and/or settlement offers, as permitted by Section 551.071 of the Texas Open Meetings Act, Chapter 551 of the Texas Government Code (Texas OMA). The Board may also meet in open meeting to take action on this matter as required by Section 551.102 of the Texas OMA.

#### **4) Closed Meeting—Personnel Matters, Direct Reports to Board**

The Board will conduct a closed meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Board's Executive Director or Chief Compliance Officer as permitted by Section 551.074 of the Texas Open Meetings Act, Chapter 551 of the Texas Government Code. The Board may also meet in open meeting to take action on this matter as required by Section 551.102 of the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

**5) Closed Meeting—Personnel Matters, Texas Space Commission Employee(s)**

The Board will conduct a closed meeting to discuss the employment, evaluation, reassignment, duties, discipline, or dismissal of a specific Texas Space Commission employee(s) as permitted by Section 551.074 of the Texas OMA. The Board may also meet in open meeting to take action on this matter as required by Section 551.102 of the Texas OMA.

**6) Closed Meeting—Duties of Board Members**

The Board will conduct a closed meeting to discuss their duties, roles, and responsibilities as Board Members of the Texas Space Commission pursuant to Section 551.074 of the Texas OMA. The Board may also meet in open meeting to take action on this matter as required by Section 551.102 of the Texas OMA.

**7) Closed Meeting—Deliberation Regarding Economic Development Negotiations**

The Board will conduct a closed meeting to discuss or deliberate economic development negotiations involving the Board and a business prospect that the Board seeks to have locate, stay, or expand in or near the territory of the governmental body and the information relates to either a trade secret of the business prospect or to commercial or financial information for which it is demonstrated based on specific factual evidence that disclosure would cause substantial competitive harm to the person from whom the information was obtained, pursuant to Section 551.087 of the Texas OMA. The Board may also meet in open meeting to take action on this matter as required by Section 551.102 of the Texas OMA.

**8) Establish Future Meeting Dates/Locations**

**9) Adjournment**

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Persons with disabilities who plan to attend this meeting, who may need auxiliary aids or services, or who need assistance in having English translated in Spanish should contact Sylvia Anguiano at (512) 463-8575 at least four (4) days before the scheduled date of this meeting for proper arrangements to be made.

Si planea en atender esta reunion y es una persona discapacitada que requiere servicios o instrumentos especiales; o si requiere de traduccion al español comuniquese con Sylvia Anguiano at (512) 463-8575 por lo menos cuatro (4) dias antes de la reunion para hacer los arreglos necesarios.