

**Open Meeting**  
**Texas Space Commission (TSC), Board of Directors**  
Minutes – Tuesday, September 23, 2025  
10:00 a.m. CDT

Texas Department of Transportation (TxDOT) Headquarters – Greer State Office Building  
125 East 11<sup>th</sup> Street – Austin, Texas 78701

**Members, Board of Directors – Attending, in-person:**

1. Mr. Brad Morrison

**Members, Board of Directors – Attending, virtually:**

1. Ms. Gwen Griffin, Chair
2. Ms. Kathy Lueders, Vice Chair
3. Mr. Kirk Shireman, Secretary
4. Mr. Evan Loomis
5. Mr. John Shannon
6. Dr. Nancy Currie-Gregg
7. Ms. Sassie Duggleby

**Member, Board of Directors – Absent:**

1. Dr. Heather Wilson

**Member, Texas Aerospace Research & Space Economy Consortium (TARSEC) Executive Committee – Attending, virtually:**

1. Ms. Stephanie Murphy, Chair

**Staff, TSC personnel – Attending in-person:**

1. Ms. Kate Caldwell, Senior Communications Specialist
2. Ms. Erin E. Chancellor, General Counsel
3. Mr. Norman Garza Jr., Executive Director
4. Mr. Andres Ramos, Communications Director

**1) Call to Order.**

**a) Roll Call.**

At 10:06 a.m. CDT, Presiding Board Director Brad Morrison called the meeting to order and directed the Executive Director to call the roll of TSC Board Members. A quorum was confirmed to be present.

**2) Remarks by Board Chair.**

Chair Gwen Griffin began her remarks discussing her participation at NASA's Office of STEM Engagement (OSTEM) Summit at the NASA Kennedy Space Center, noting that TSC submitted a Concept Abstract that was selected as a hub for the state of Texas, working closely with other state organizations to help fill the need for a skilled workforce. She also

offered a view on other events that she, TSC, and TARSEC representatives spoke at and attended. Chair Griffin then informed the Board about a call with Executive Director Norman Garza, Jr., General Counsel Erin Chancellor, and Cameron County Judge Eddie Treviño, Jr.

### **3) Approval of Meeting Minutes.**

#### **a) Action Item.**

Chair Griffin made a motion to approve the Minutes, as written, for the July 25, 2025 Open Meeting of the TSC Board of Directors. Secretary Kirk Shireman seconded the motion.

The Board unanimously approved the Minutes of the July 25, 2025 TSC Open Meeting.

### **4) Executive Director Remarks.**

Executive Director Norman Garza, Jr. gave an update on SEARF grant agreements, noting that 13 have been fully executed. Executive Director Garza also provided a recap of conversations had with the San Antonio Chamber of Commerce, the University of North Texas National Security Center, and the Texas Economic Development Corporation Investor Summit, as well as outlined additional travel to Midland, El Paso and Lubbock for more conversations around the state. He announced that an offer for the Chief Compliance Officer was extended and accepted by Turner Brown. He closed by reminding that TSC and the Office of the Governor's Economic Development & Tourism office have multiple discussions underway with companies looking to establish a presence in Texas.

### **5) TARSEC Liaison Report.**

Director Morrison turned the floor over to TARSEC chair Stephanie Murphy. She provided an update on activities conducted by their Executive Committee, including a meeting with TSC to ensure alignment. She also gave an update on TARSEC representative changes, additional TARSEC members, working groups, and future events.

### **6) Consideration of SEARF Grant Applications.**

#### **a) Action Item.**

Director Morrison opened discussion about the SEARF grant program, reminding the Board – and the public – that, pursuant to TSC rules, if a Board Member has a conflict of interest, then the Board Member will disclose that conflict of interest during this Open Meeting as the matter arises and recuse him or herself from participating in the review, discussion, deliberation, and vote on that application. He also stated that all Board Members have already disclosed their written notice as required by the rules, and confirmed that they have not accessed information regarding the applications in which they are conflicted.

Director Morrison raised application #25-0227-G from the City of Midland, previously considered and approved at an Open Meeting on July 25, 2025, confirming there were no conflicts of interest identified.

Director Morrison noted that while the Board had approved a grant in the amount of up to \$4,000,000 at the meeting on July 25, 2025, the total funds requested and the amount each Board member had evaluated individually was up to \$5,000,000. He then described the proposed project and put forth an amendment to the previously approved amount. He asked if there was any discussion. There was no discussion, so he called for a motion to amend the previous grant award on Application # 25-0227-G for a grant award of up to \$5,000,000 regarding construction costs, conditioned on the applicant's successful completion of the Commission's administrative background assessments and acceptance of grant agreement terms. Director John Shannon made a motion to approve the award and Director Sassie Duggleby seconded the motion.

The Board unanimously approved the amendment.

**7) Discussion and Consideration of Texas Government Code § 482.107(a)(8) Authority to Issue an Order.**

**a) Action Item.**

Director Morrison raised draft Order No. 2025-01, regarding temporary closure authority, to the City of Starbase, Texas.

Director Duggleby made a motion to strike "August 31, 2027" from the draft order. Secretary Shireman seconded the motion to discuss removing the date, which was approved. The Board then discussed, and Director Morrison asked for a vote to approve the removal. Chair Griffin, Secretary Shireman, and Directors Duggleby, Shannon, Loomis, and Currie-Gregg voted in favor. Director Morrison voted against.

The motion to remove the date passed.

Director Morrison then called for a motion to approve the Commission's issuance of Order No. 2025-01, as amended, which was made by Secretary Shireman and seconded by Chair Griffin.

The Board unanimously approved the motion, and Order No. 2025-01 was issued as amended.

- 8) Closed Meeting for Deliberation Regarding Defense, Military, or Aerospace Issues.**  
**9) Closed Meeting for Grant Application Consideration.**

Director Morrison stated that the Board will meet in a Closed Meeting for Agenda items 8-9, and specified that Agenda item 9 requires a majority of the voting Board Directors in an Open Meeting to vote that deliberating or conferring in an Open Meeting would: (A) reveal the grant applicant's confidential information; (B) reveal national security information; or (C)

have a detrimental effect on the position of the commission in negotiations with a grant applicant.

Director Morrison called for a motion for the Board to meet in a Closed Meeting to discuss Applications # 25-1059-G & 25-0268-G. Director Currie-Gregg made the motion, and Director Shannon seconded the motion.

The Board unanimously voted to meeting in a Closed Meeting on the specified grant applications.

At 10:35 a.m. CDT, Director Morrison announced that the Open Meeting was in recess for the Board to adjourn into a Closed Meeting on Agenda items 8 and 9, pursuant to Texas Government Code §§ 482.198 and 551.092.

The Board did not meet on Agenda items 10-13.

At 11:20 a.m. CDT, Director Morrison reconvened the meeting.

**14) Adjournment.**

At 11:21 a.m. CDT, Director Morrison moved to adjourn the meeting. There were no objections, and the meeting was adjourned.

  
Chair or Designee

12-19-25  
Date